

**From:** Pallito, Joanna  
**Sent:** Tuesday, April 05, 2016 3:53 PM  
**To:** Perrigo, Jean  
**Subject:** RE: pool positions

**Categories:** PFOA

No worries Jean – I’ve got an email in to Molly and at least she should be able to confirm. Can you send an email off to both Marc and Laura respectively using the latest email chain I had with each of them letting them know the new position numbers for each of them and that we’ll get processing their recruitment requests as soon as you have the paperwork if you don’t already? Thanks!!!

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**From:** Perrigo, Jean  
**Sent:** Tuesday, April 05, 2016 3:51 PM  
**To:** Pallito, Joanna <Joanna.Pallito@vermont.gov>  
**Subject:** RE: pool positions

Sorry Joanna – I just checked again and I don’t see it. It does ask for the expiration date at the “Other Information and Overview” paragraph section, but, I usually get that off the PAR or off the position control report.  
Jean

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**From:** Pallito, Joanna  
**Sent:** Tuesday, April 05, 2016 3:44 PM  
**To:** Perrigo, Jean <[Jean.Perrigo@vermont.gov](mailto:Jean.Perrigo@vermont.gov)>  
**Subject:** RE: pool positions

Thanks Jean – I’m emailing Molly to confirm! It should be on the very first page if you were getting ready to populate a recruitment request I believe towards the bottom but my memory is so fuzzy.....

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**From:** Perrigo, Jean  
**Sent:** Tuesday, April 05, 2016 3:38 PM  
**To:** Pallito, Joanna <[Joanna.Pallito@vermont.gov](mailto:Joanna.Pallito@vermont.gov)>  
**Subject:** RE: pool positions

Joanna – They are on VTHR, but, I don’t see where the limited service expiration date would be located. I went through each screen to see if I could locate it.

I also did a quick position control report, but they were not on that.

Jean

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**From:** Pallito, Joanna  
**Sent:** Tuesday, April 05, 2016 3:25 PM  
**To:** Perrigo, Jean <[Jean.Perrigo@vermont.gov](mailto:Jean.Perrigo@vermont.gov)>  
**Subject:** FW: pool positions  
**Importance:** High

Hi Jean – can you look these two new positions up in VTHR to see that they are there for us to being recruitment and also to confirm what the limited service expiration dates are for each? Ideally the Scientist is out for 1.5 years and the Analyst is out for 1 year from today (at least). Thanks!!

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**From:** Paulger, Molly  
**Sent:** Tuesday, April 05, 2016 3:22 PM

**To:** Pallito, Joanna <[Joanna.Pallito@vermont.gov](mailto:Joanna.Pallito@vermont.gov)>  
**Subject:** RE: pool positions

Hi Joanna – the positions have been created: Environmental Scientist II – 660449, and Environmental Analyst IV – 660450.

Take care

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Molly Paulger | Classification Director | Operations Division | Vermont Department of Human Resources  
120 State Street-5th Floor | Montpelier, VT 05620-2505 | Ph: 802-828-3517 | email: [molly.paulger@vermont.gov](mailto:molly.paulger@vermont.gov)

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**From:** Pallito, Joanna  
**Sent:** Tuesday, April 05, 2016 11:06 AM  
**To:** Paulger, Molly <[Molly.Paulger@vermont.gov](mailto:Molly.Paulger@vermont.gov)>  
**Subject:** RE: pool positions

Hello Molly – thank you so much for such a quick response by AoA and DHR for us on these two positions. Neither of the positions are supervisory and both are to be limited service. One is an Environmental Scientist II for our Wetlands Program which is to be limited service for 1.5 years, and the other is an Environmental Analyst IV for the PFOA contamination related efforts underway and will be limited service for 1 year. They are both listed on the attached sheet (1<sup>st</sup> one listed and 3<sup>rd</sup> one listed) which has the Dept ID information, workstation location and the supervisor to whom each position will be reporting to (Laura Lapierre and Matt Moran respectively).

If there is anything else you need whatsoever please let me know and I'll work diligently to get the information provided. Thank you again Molly!

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**From:** Paulger, Molly  
**Sent:** Tuesday, April 05, 2016 10:56 AM  
**To:** Pallito, Joanna <[Joanna.Pallito@vermont.gov](mailto:Joanna.Pallito@vermont.gov)>  
**Subject:** pool positions

Hi Joanna,  
Maribeth just told me DEC has been approved for two positions from the pool, and asked me to reach out to you to help move this forward.

If you are creating positions in existing job classes we only need RFRs if they will be supervisory or managerial. Of course we are always happy to receive RFRs, but we can waive the requirement to help expedite the process.

We will need the dept id, and zip code as well.

Take care,  
Molly

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Molly Paulger | Classification Director | Operations Division | Vermont Department of Human Resources  
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