

Vermont Department of Environmental Conservation

Agency of Natural Resources

EC7

Facilities Engineering Division

Construction Section

1 National Life Drive, Main 1

Montpelier VT 05620-3510

Telephone: (802)-760-8135

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Pre-Bid Meeting Checklist

Project:

Owner:

Engineer:

FED Representative:

Funding
Source:

Loan #:

Contract #:

Date:

Estimated Construction Cost:

Eligible Cost:

Below listed items are include in bid documents and/or stated at Pre-Bid meeting:

1. State the date, time, and location of the Bid Opening
2. State requirement for bid bond or certified check in amount of 5% of bid value
3. State requirements of Affirmative DBE Procurement Procedure
4. Include most recent Davis Bacon General Wage Decisions
5. State application of American Iron and Steel and direct bidders to guidance documents
6. All applicable permits are included in bid documents or addenda

Discussion: