

Vermont Department of Environmental Conservation

Agency of Natural Resources
EC7Facilities Engineering Division
Construction Section
1 National Life Drive, Main 1
Montpelier VT 05620-3510
Telephone: (802)-760-8135
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Contract Award Checklist

Project:

Owner:

Engineer:

FED Representative:

Funding
Source:

Loan #:

Contract #:

Date:

Low Bidder:

Construction Cost:

Eligible Cost:

The following items must be submitted to Owner to award the contract:

1.	Approved Award Concurrence Package from FED	Complete	N/A
2.	Permit to Construct from DWGWP	Complete	N/A
3.	Design approval from FED Clean Water Design Section	Complete	N/A
4.	Prime contractor has supplied a list of subcontractors	Complete	N/A
5.	Payment Bond for 100% of contract value	Complete	N/A
6.	Performance Bond for 100% of contract value	Complete	N/A
7.	Low Bidder's Acknowledgement of all Addenda	Complete	N/A
8.	Proof of liability insurance	Complete	N/A
9.	Certification as to Easements and Rights-of-Way for Construction Engineer's Lines	Complete	N/A
10.	DBE Effort Package Approved by VT DEC	Complete	N/A
11.	Confirm Surety is Listed in the Current Treasury Circular #570	Complete	N/A
12.	Municipality has provided the Contractor with the Sales Tax Exemption Number	Complete	N/A

Engineer has scheduled a pre-construction meeting for the following date:

To preserve, enhance, restore, and conserve Vermont's natural resources, and protect human health, for the benefit of this and future generations.