Water Infrastructure
FINANCING PROGRAMS

VERMONT WASTEWATER AND POTABLE WATER REVOLVING LOAN FUND

On-site Loan Program

PRE-QUALIFICATION APPLICATION

APPLICANT INFORMATION

Applicant		Co-Applicant	
Address		Address	
City		City	
State		State	
Zip		Zip	
Home Phone		Home Phone	
Alternate Phone		Alternate Phone	
E-mail Address		E-mail Address	

PROJECT INFORMATION

Please send any requested documents with this application form, as noted below.

1. Do you own this home? If yes, please provide a copy of the homeowners deed. ☐ Y ☐ N
2. Do you reside in this residence on a year-round basis? If yes, please attach a copy of the VT Homestead Declaration. ☐ Y ☐ N
3. Has the wastewater or potable water system serving the residence failed, or is it about to fail? You will need to provide supporting documentation. Onsite Loan Program staff will provide guidance on this. ☐ Y ☐ N
4. Have you been refused a loan for this project from at least one lending source? If yes, please attach a copy of the Notice of Adverse Action from the lender. ☐ Y ☐ N
5. Has the wastewater and/or potable water supply permit been issued? If yes, please attach a copy of the permit or approval letter issued by the Drinking Water and Groundwater Protection Division, Regional Office Program. ☐ Y ☐ N
6. Enter the total estimated cost of your project. Please provide the actual costs for permitting and design of the system and a minimum of quotes from at least 2 contractors for the installation of the system. $

INCOME INFORMATION

In the table below, please provide the MONTHLY gross income for your household. Gross income is the combined income, before taxes and other deductions, of everyone in the household over age 17 (regardless of whether or not they will be on the mortgage and/or deed) and includes job earnings, benefit payments, support payments, and income from assets.

If you are Self-employed, please calculate your monthly Net Income (after deducting business expenses) based on the last 12 months.

MONTHLY INCOME (by type)	**APPLICANT** Monthly Amount	**CO-APPLICANT** Monthly Amount	**FAMILY MEMBERS** Monthly Amount
Wages/Salary			
Alimony/Child Support			
Self-Employment Income			
Retirement Income			
Public Assistance			
Other Income			
TOTAL			
TOTAL ANNUAL INCOME			

APPLICANT(S) SIGNATURE AND ACKNOWLEDGEMENTS

The applicant(s) hereby certify in fulfillment of 24 V.S.A. §4763b(4)(B) to secure all state and federal permits, licenses and approvals necessary to construct the improvements to be financed by the loan. I, We understand that knowingly making any false statements concerning this project will result in a rejection of the loan.

Applicant's Signature _____ Co-Applicant's Signature _____

Date _____ Print Name _____ Date _____ Print Name _____

TO COMPLETE APPLICATION:

1. Make sure all information is complete and print application.
2. Sign and date application.
3. Mail application and any additional documents to:
   Department of Environmental Conservation, Facilities Engineering Division, 1 National Life Drive - Main 1, Montpelier, VT 05620-3510

QUESTIONS?

Contact Chris Rottler at (802) 461-6051
or chris.rottler@vermont.gov

FOR DEPARTMENT USE ONLY

Date Received _____ Amount Requested _____ Received By _____

○ Denied ○ Approved Comments _____

Date Approved/Denied _____

Total Amount Approved _____

Reviewer _____

Reviewer _____

VERMONT
AGENCY OF NATURAL RESOURCES
Department of Environmental Conservation