

TCR/CHEMICAL SAMPLE COLLECTION FORM GUIDANCE

The Drinking Water and Groundwater Protection Division is working to reduce the number of errors associated with sample submittals, in order to eliminate needless monitoring violations. We recognize that part of the solution is to obtain more accurate data from the operators in the data submission process.

We are asking that operators provide the following information to the Drinking Water and Groundwater Protection Division when submitting results. Some lab forms may not have space for this information; we are working with the labs to update their forms to reflect this required data. Meanwhile, please write this information on the lab forms when submitting samples.

What	Examples	How to find / determine/report
WSID	VT0004095	Found on Monitoring Schedule
Water System Name	Village Water Co.	Found on Monitoring Schedule
Facility ID	DS001, TP001, WL001	Found on Monitoring Schedule
Sample Point ID	TC001, EP001, RW001	Found on Monitoring Schedule
Sample Location Description	103 Main St., Kitchen	Address & where you took the sample
Sample Type	Routine (RT)	Regular monitoring, 3 TCR* Temporary Routines or source samples for chemical analyses.
	Repeat (RP)	Taken right after positive TCR* Sample - Distribution
	Trigger, Source (TG) -Groundwater systems	Groundwater** source samples taken right after positive TCR* Sample
	Replacement Routine (RT)	Resample of rejected Routine Sample
	Replacement Repeat (RP)	Resample of rejected Repeat Sample
	Special (SP)	Non-Compliance Sample (Other)
Original Sample Number (Needed for Repeat and Replacement Samples*)	Varies by Lab. Examples: - 15-WB-00339-001 (HD) - 1507-13320-001 (Endyne)	Found on Lab Report Form that had a detection or positive coliform result
Field Data	Chlorinating when taking total coliform sample?	REMEMBER to include the Free Chlorine residual on the lab sample submittal form if the chlorinator was operating at the time the sample was collected.
Date Sample Collected	4/1/2010	Date you took the sample
Time Sample Collected	11:43 AM	Time you took the Sample
Sampler Name	John Smith	Your Name

* TCR = Total Coliform Rule

** GWR = Groundwater Rule

This (fact sheet/form/application) and related environmental information are available electronically via the internet. For information visit us through the Vermont Homepage at <http://www.vermont.gov> or visit us directly at <http://www.vermontdrinkingwater.org>

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